

MORTON:PATTISON

ecological design & build landscape

Projects Officer / Estimator

Person Specification

Education / Qualifications	Essential	Certifications in site based practical work and site supervision, e.g. SSSTS, tool & machinery qualifications.
	Desirable	Site management qualifications e.g. SMSTS, IOSH.
Experience	Essential	<p>5+ years of 'on the tools' experience in commercial site-based landscape or construction, working to deadlines and budgets.</p> <p>Some project management experience, including producing document such as programmes of works, timelines, method statements.</p> <p>Some experience in pricing and estimating quantities and producing documents for tender stage.</p> <p>Experience in managing a complex workload with multiple projects ongoing at any one time.</p>
	Desirable	Experience in the British ecological, environmental or landscape sector.
Knowledge / skills	Essential	<p>Familiar with Health and Safety best practices and legislation (e.g. CDM 2015) in the construction and landscape sector.</p> <p>Adept at problem-solving, able to keep projects running smoothly & profitably.</p> <p>Broad knowledge of countryside management, landscape construction and practical ecological and environmental mitigation.</p> <p>Strong organisational, task prioritisation and time management skills.</p> <p>Excellent communication and interpersonal skills.</p> <p>Proficiency in Microsoft Office Suite, Word, Excel etc.</p> <p>A high degree of literacy and numeracy.</p>

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		<p>Excellent attention to detail and accuracy.</p> <p>Ability to work independently and as part of a team.</p> <p>Ability to represent the company on client site visits and foster good relationships and communications with clients.</p>
	Desirable	<p>'Countryside literate', with a good working knowledge of native species, habitats and relevant legislation.</p> <p>Knowledge of environmental permitting schemes (e.g. EA FRAPs, SSSI consents).</p> <p>Familiarity with public sector procurement processes.</p> <p>Ability to accurately estimate quantities, price up work and produce quality responses for tender responses.</p>
Other	Essential	<p>Must have a positive attitude towards work with a 'can do' attitude and solution focus to problem solving.</p> <p>Collaborative team player.</p> <p>Good record keeping ability.</p> <p>Must be aligned with our Company Culture (see Job Description).</p> <p>Health and safety conscious, keen to collaborate and contribute towards continually improving standards.</p> <p>UK manual Driving licence.</p> <p>Own transport available to get to and from rural based office.</p>